

**State Government Council
of the
Nebraska Information Technology Commission**

SGC Priorities and Action Items for 2003-2004

Priorities

The sector priorities of the State Government Council of the Nebraska Information Technology Commission are to provide recommendations that support:

- SGC-1 Implementing e-government to provide for a cost effective, efficient delivery of services while maintaining necessary security and confidentiality of non-public information.
- SGC-2 Improving collaboration and efficiency through technical standards, guidelines, and enterprise solutions.
- SGC-3 Provide a planning and implementation process for IT projects which avoids unnecessary delay and bureaucracy.
- SGC-4 Implementing appropriate policies for information technology related security and privacy.

Action Items

**PRIORITY SGC-1
Implementing e-government to provide for a cost effective, efficient delivery of services while maintaining necessary security and confidentiality of non-public information.**

SGC 1.1

Title: *Implement E-Government Strategic Plan*

Description: In March 2003, the State Government Council adopted a revised *E-Government Strategic Plan for Nebraska State Government*. The plan sets out specific actions and recommendations for this priority. (http://www.nitc.state.ne.us/sgc/documents/egovstrategy_20030313.pdf)

Lead: Office of the CIO

**PRIORITY SGC-2
Improving collaboration and efficiency through technical standards, guidelines, and enterprise solutions.**

SGC 2.1

Title: *Recommend technical standards, guidelines, and enterprise solutions*

Description: The SGC will recommend technical standards, guidelines, and enterprise solutions for state government. The SGC will work with the Technical Panel to develop these standards and guidelines.

Lead: Work group(s) to be created.

Timeframe:

June 2003 through July 2004	Recommend technical standards, guidelines, or enterprise solutions for:
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	<ul style="list-style-type: none"> - E-mail Standard (revise) - Directory Services (Directory Services Work Group) - Juvenile Data Sharing - Software updates and version control - Domain naming using ne.gov - Others as identified by the Council
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SGC 2.2

Title: Electronic Records Retention

Description: Working with the Records Management Division, develop guidelines for electronic records retention.

Lead: Electronic Records Retention Work Group

Timeframe: Ongoing

SGC 2.3

Title: Support the Nebraska Network project through the Network Policy Work Group

Description: The Network Policy Work Group, formed by the NITC's advisory councils, is charged with developing recommendations on policy issues pertaining to the management and operation of shared networks, including input to the Collaborative Aggregation Partnership.

Lead: Office of the CIO

Timeframe: Ongoing

PRIORITY SGC-3

Provide a planning and implementation process for IT projects which avoids unnecessary delay and bureaucracy.

SGC 3.1

Title: Improved Planning Process and Project Management

Description: Continue to improve the information technology planning process for state agencies. The SGC will review, and revise as appropriate, the planning documents utilized by agencies, including: agency comprehensive information technology plans and agency project proposal forms for budget requests. The review will include recommendations for improving the cost-benefit analysis information provided with project proposals. The SGC will continue to provide guidance to agencies on best practices for project management. Areas of focus should include: management of IT related projects; measuring results; preparing project closure reports; and recommendations for a certification process for project managers.

Lead: Office of the CIO

Timeframe: 4th Quarter 2003 - Review and revise documents as needed in advance of the next biennial budget process.

SGC 3.2

Title: Communication with Policymakers

Description: Improve communications with policymakers in both the Legislative and Executive branches. This action will include providing briefings to the chairs of the NITC oversight committees (Appropriations Committee and Transportation and Telecommunications Committee) on issues raised by the State Government Council.

Lead: Office of the CIO

Timeframe: Ongoing

PRIORITY SGC-4**Implementing appropriate policies for information technology related security and privacy.****SGC 4.1****Title: Security Policies**

Description: In January 2001, the NITC adopted the security policies developed by the Technical Panel's Security Architecture Work Group. These policies, guidelines, and best practices are intended to provide a framework for a secure computing environment, with a focus on state government. The SGC, in coordination with the Technical Panel, will work to implement these policies in state government. Areas to be addressed include: training; agency level planning; business continuity planning; and security assessments.

Lead: Office of the CIO (Technical Panel's Security Work Group)

Timeframe:

June 2003 through July 2004	Security related issues to be addressed: <ul style="list-style-type: none">- Wireless- Remote Access- SPAM- Directory Services
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